

Dear Parent/Carer,

As we approach the end of year 11, with the great challenge of final summer exams still to come, I am committed to students, staff and parents/carers working together to ensure that they perform to their absolute maximum in the summer and make themselves proud.

Students have done all we've asked – the huge majority have dedicated themselves to our rules of 'work hard and be nice' for their entire time with us - and we need to continue our collaboration to motivate them for the final push. Despite the challenges that COVID-19 has undoubtedly set some years ago, our students have made us very proud.

As they enter this summer's exam period – including the revision and preparation period - we are keen that students *know* that everyone believes in them, and this is where this request comes in.

I would like you to write your child a letter that will be handed out in one of the year's final assemblies, before the end of term, and therefore before the start of most exams. Please drop it in to Mrs Crowther at TCA **by this Friday, 10<sup>th</sup> May**. If you prefer, you can bring it in and leave it with Reception who can pass it on, or you can email your message to [Thornhill.Leavers@sharemat.co.uk](mailto:Thornhill.Leavers@sharemat.co.uk). In all the letters, please make it very clear who the letter (or email) is addressed to and who it is from.

Please make it as personal as possible, but including themes such as the following would be appropriate in helping to motivate and support your child:

- How proud you are of them
- How excited you are about their future
- How much you believe in them
- How brilliant they are as a person
- How they *can* do it
- How they should believe in themselves

If you would like to discuss this, please feel free to contact me or Mrs Crowther, Year 11 Student Manager, directly at TCA. Finally, we would very much like these letters to be a surprise, so please do not tell your child you are sending it!

Yours sincerely,



Matthew Burton  
**Headteacher**

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